



**CITY COUNCIL AGENDA
CITY COUNCIL REGULAR MEETING CORRECT
CITY OF HALF MOON BAY**

TUESDAY, AUGUST 19, 2025

**HYBRID MEETING (SEE NEXT PAGE)
ADCOCK COMMUNITY CENTER
535 KELLY AVENUE
HALF MOON BAY, CA 94019**

**Robert Brownstone, Mayor
Debbie Ruddock, Vice Mayor
Patric Jonsson, Councilmember
Paul Nagengast, Councilmember
Deborah Penrose, Councilmember**

7:00 PM

This agenda contains a brief description of each item to be considered. Those wishing to address the City Council on any matter not listed on the Agenda, but within the jurisdiction of the City Council to resolve, may come forward to the podium during the Public Forum portion of the Agenda and will have a maximum of three minutes to discuss their item. Those wishing to speak on a Public Hearing matter will be called forward at the appropriate time during the Public Hearing consideration.

Please Note: Anyone wishing to present materials to the City Council, please submit seven copies to the City Clerk.

Copies of written documentation relating to each item of business on the Agenda are on file in the Office of the City Clerk at City Hall and the Half Moon Bay Library where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the City Clerk's Office at 650-726-8271. A 48-hour notification will enable the City to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

<http://hmbcity.com/>

HYBRID MEETING PARTICIPATION PROTOCOLS

*This meeting will be held in-person and via Zoom for public participation. Remote participation is provided as a supplemental way to provide public comment, but this method does not always work. The public is encouraged to attend in person to ensure full participation. Public comments may be made in-person or remotely via Zoom, and interpretation will be available. All Councilmembers and staff will participate in person. During any public comment portions, attendees may use the “raise your hand” feature and will be called upon and unmuted when it is their turn to speak. The meeting will also be streamed on Channel 27, on pacificcoast.tv, and on Facebook at www.facebook.com/cityofhalfmoonbay. Please click to join the webinar: <https://us06web.zoom.us/j/87674804231> or join by phone at 669-900-9128, using Webinar ID 876-7480-4231. If joining by phone, use *9 to raise your hand, *6 to mute and unmute.*

1. ROLL CALL / PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA
3. PROCLAMATIONS AND PRESENTATIONS
4. MAYOR'S ANNOUNCEMENTS OF COMMUNITY ACTIVITIES AND COMMUNITY SERVICE
5. REPORT OUT FROM RECENT CLOSED SESSION MEETINGS
6. CITY MANAGER UPDATES TO COUNCIL
 - 6A. SEWER AUTHORITY MID COASTSIDE LAWSUIT UPDATE
7. PUBLIC FORUM
8. CONSENT CALENDAR
 - 8A. WAIVE READING OF RESOLUTIONS AND ORDINANCES
 - 8B. APPROVAL OF MINUTES
 1. February 6, 2024 Special Meeting
 2. June 20, 2024 Special Meeting
 3. September 3, 2024 Special Meeting
 4. February 4, 2025 Special Meeting
 5. February 18, 2025 Special Meeting
 6. May 20, 2025 Special Meeting
 7. July 15, 2025 Regular Meeting
 8. August 7, 2025 Special Meeting

[ATTACHMENT](#)

- 8C. TREASURER'S REPORT FOR THE QUARTER ENDING JUNE 30, 2025

Staff Recommendation: Accept the Treasurer’s Report for the quarter ending June 30, 2025.

[STAFF REPORT](#)

[ATTACHMENT](#)

8D. RESOLUTIONS OF SUPPORT FOR TWO (2) GRANT APPLICATIONS TO THE SAN MATEO COUNTY TRANSPORTATION AUTHORITY FOR THE CYCLE 3 TRANSPORTATION DEMAND MANAGEMENT PROGRAM

Staff Recommendation: Adopt a resolution: 1) Directing staff to submit two (2) separate grant applications to the San Mateo County Transportation Authority (TA) for Measures A and W Transportation Demand Management Program funds for the following projects: A) \$465,000 in grant funding from the TA with a \$35,000 local match for the Cunha Intermediate School Safety and Connectivity Project; and B) \$200,000 in grant funding from the TA with a \$10,000 local match for a Detailed Parking Study to supplement the previously adopted Downtown Streetscape Master Plan, 2) Authorizing the City Manager, or their designee, to execute a funding agreement or memorandum of understanding and any amendments with the TA to encumber Measures A and W Transportation Demand Management funds should the applications be successful; 3) Committing to the completion of the Projects, including the required local funding contributions of \$35,000 for the Cunha Intermediate School Safety and Connectivity Project and \$10,000 for the Detailed Parking Study, should the applications be successful; 4) Certifying that any funds awarded by the TA will be used to supplement existing funds for program activities, and will not replace existing funds or resources; and 5) Authorizing the City Manager, or their designee, to take any other actions necessary to give effect to this resolution and execute applicable amendments.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

8E. AUTHORIZE THE ACCEPTANCE OF THE METROPOLITAN TRANSPORTATION COMMISSION (CAPITAL PROGRAM IMPLEMENTATION GRANT FOR CHARGING INFRASTRUCTURE)

Staff Recommendation: Adopt a resolution authorizing the filing of an application for funding from the Metropolitan Transportation Commission’s (MTC) Capital Program Implementation Grant for Charging Infrastructure.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

8F. WARRANTS FOR THE MONTH OF JULY 2025

Staff Recommendation: Accept the warrants list for the month of July 2025.

[STAFF REPORT](#)

[ATTACHMENT](#)

9. ORDINANCES AND PUBLIC HEARINGS

None.

10. RESOLUTIONS AND STAFF REPORTS

10A. APPOINTMENT TO PLANNING COMMISSION

Staff Recommendation: Consideration of appointing applicant to the Planning Commission to fill one vacant seat term ending December 2026.

[STAFF REPORT](#)

[ATTACHMENT](#)

10B. DOWNTOWN GATEWAY PROJECT

Staff Recommendation: Receive a staff update on the Downtown Gateway Project and, by motion, provide direction on the preferred option moving forward.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

10C. HIGHWAY 1 - NORTH (CIP PROJECT NO. 538) DESIGN AGREEMENT AMENDMENT

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute Amendment No. 7 to the professional services agreement with Mark Thomas and Company, Inc. (MTCO) for additional design services and permitting support for the

Highway 1 Safety and Operational Improvements Project – North (CIP Project No. 0538) for the not-to-exceed amount \$188,181.00.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

10D. PURCHASE OF A NEW ALL ELECTRIC FORD TRANSIT VAN

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute a purchase agreement in the amount of \$56,451.00 with Towne Ford for the purchase of a 2026 all-electric Ford Transit Van.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

10E. UPDATE AND INFORMATION REGARDING POTENTIAL ORGANIZATIONAL STUDY

Staff Recommendation: Receive this update and provide direction to staff and the ad-hoc committee to move forward on an organizational study.

[STAFF REPORT](#)

- 11. COMMISSION / COMMITTEE UPDATES**
- 12. FOR FUTURE DISCUSSION / POSSIBLE AGENDA ITEMS**
- 13. CITY COUNCIL REPORTS**
- 14. ADJOURNMENT**